



Inspiring students to pursue careers in science, math, engineering, and technology.

## EXPOSITION RULES AND REGULATIONS

**STEP**  
P.O. Box 21100  
RIVERSIDE, CA 92516-1100  
(951)898-3333  
STEP@MYSCIENCEEDUCATION.COM

# STEP 12

## THE 12<sup>TH</sup> ANNUAL CONGRESSIONAL CONFERENCE ON SCIENCE & TECHNOLOGY EDUCATION

1. All participants must comply with all applicable city, county, and state laws.
2. Neither the Science and Technology Education Partnership (STEP) nor the Riverside Convention Center is responsible for theft or damage to property.
3. All applications must be fully completed. This form must be signed by the responsible party. The signature acknowledges the applicant individual or organization's liability for damages.
4. Participants shall not display items of an adult nature or drug paraphernalia. Neither may any items be displayed that may imply, suggest or support this type of activity.
5. All exhibitions/booths tables and the surrounding area must be kept clean during and after the exposition. Non-compliance may result in assessment of charges for cleanup.
6. All exhibitions/booths must be decorated in a manner that complies with the theme of the conference.
7. Staff working exhibition/booth tables shall always maintain professional conduct and public decorum.
8. All exhibitions/booths must be constructed and/or set up in a manner that assures safe operation.
9. Bullhorns, loud speakers, or any other means of sound amplification are prohibited in exhibition/booth spaces.
10. Boxes and storage items shall not be allowed in view of the public. If space under the table is used for storage, a table drape long enough to cover any stored items must be used.
11. Participants requiring electricity to operate their exhibition/booth are responsible for providing their own electrical cords. All electrical cords must be placed in a manner so as to prevent safety hazards to both booth personnel and the public.
12. STEP reserves the right to dismiss any exhibition, booth, or personnel from the premises.

I have read, and agree to comply with, all terms and conditions set forth in the Rules and Regulations for the *STEP 12 Conference* that have been provided to me, and understand that the *Science and Technology Education Partnership (STEP)* may suspend or terminate my privileges for non-compliance.

I also agree to defend, indemnify, and hold harmless the *Science and Technology Education Partnership (STEP)* and the *Riverside Convention Center* as well as their agents, employees, assigns from and against all injuries, whether personal or real, claims, damages, losses, judgment, liabilities, expenses, and other costs including litigation costs and attorney's fees arising out of, resulting from, or in connection with, my participation in the *STEP 12 Conference*.

I certify that I am responsible and authorized to 1) execute on behalf of the group and 2) accept legal process on behalf of the group.

Please mail this signed form to the address provided or fax to (951) 273-4594.

DATE: \_\_\_\_\_ SIGNATURE: \_\_\_\_\_

*For more information, please contact:*  
**Science and Technology Education Partnership**  
**P.O. Box 21100, Riverside, CA 92516-1100**  
**(951) 898-3333, STEP@MyScienceEducation.com**